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OIT-0484-87
23 July 1987

MEMORANDUM FOR: Deputy Director for Administration

FROM: Edward J. Maloney
Director of Information Technology

SUBJECT: Weekly Report for Week Ending 24 July 1987

25X1 *1. After several years of software development effort, Delivery 3.0/3.1 of the Support for the Analysts' File Environment (SAFE) computer system was accepted by the Defense Intelligence Agency on 23 July 1987. Formal training of DIA analysts began on 20 July 1987. A joint project between CIA's OIT and the DIA, SAFE will soon be serving several thousand intelligence analysts in both agencies. The CIA SAFE system will be upgraded in capability with Delivery 3.1 in the near future. []

25X1 *2. OIT has formed a task force to expedite the moves, additions and functional changes to the telephone system requested by [] FBIS as they move into the new Reston facilities. When the number of change requests subsides following this large movement of personnel, the task force will be disbanded and further changes will be handled through the normal change request procedures. []

25X1 3. OIT's Crisis Communications Center participated in exercise "Prompt Movement" on 14 and 15 July 1987. This exercise was a joint venture of military and civilian elements of the U.S. Government involving the response to a simulated aircraft hijacking. []

25X1 *Items of special interest

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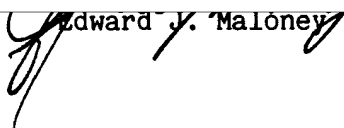
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4. For the first time the Agency has submitted a records disposition authority request for electronic records. OIT personnel met with a representative of the National Archives and Records Administration on 16 July 1987 to begin a review of electronic records from OTE. The reviewers will decide whether these records will be archived in electronic storage media or on paper.

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